

Action Log					
Agenda Item	Topic	Action	Target Date	Responsibility	Update
39 28.09.22	CEO report	to send highlighted section 17 and 18 of report to Kit for information	Dec 22	SS	Complete
39 29.06.22	CEO report	to amend the work programme outcomes column title	Sept 22	SS	Complete
23 29.06.22	Chairs report	NED annual review process to be designed	Sept 22	SF	Complete
22 29.06.22	Chairs report	to write to Clive on behalf of the Board	Sept 22	SF	Complete
20 29.06.22	Chairs report	to arrange a panel to review NED applications	Sept 22	SF	Complete
17 29.06.22	Experiences report	to see if there are any areas in the UK where a good patient transport service is provided	Sept 22	SS + ST	Complete
65 23.03.22	General Purposes Group report	To update the protected characteristics in the Safeguarding Adults Policy.	Jun 22	SS	Complete
38 23.03.22	CEO report	respond to JH ref social media usage.	Jun 22	AR	Complete
10 23.03.22	Minutes of previous meeting	Draft a letter detailing concerns re patient helpline cessation	Jun 22	SS	Complete
52 26.01.22	GPG report	To oversee the Auditor tender process	Mar 2022	GPG	Complete
36 26.01.22	CEO report	To update the Board regarding disparity of times to assessment as raised by the Older Persons Partnership Board (OPPB).	Mar 2022	SS	Service being remodelled. Feedback from Healthwatch and Age UK to feed into that process.

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15 11.03.20	Health and Wellbeing Strategy	Submit a response based on the discussion points for this strategy	May 2020	SS + VM	New strategy drafted consultation June-August 22
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