

## **Chair's report**

### **Purpose**

1. To update the Board on recent meetings attended (see Appendix 1). In addition, I have been in regular contact with our CEO and Deputy Chair.

### **Key issues**

2. I am most grateful for the support I have received during my recent hospitalisation and convalescence in particular from Sandie and Philippa. My grateful thanks to all who sent me their good wishes. I started back to full time duties in late October.
3. Recently I have spent some time on recruitment matters, both NEDs and CEO.
4. I have met prospective NEDs and I am pleased that a candidate will be recommended to join the Board by the panel of Sandie, Philippa and myself. I believe they will help broaden the Board's skills base and geographical representation whilst maintaining our reasonable gender balance. Our new recruits will enable us to provide more support to Sandie and the team. They also provide us with the opportunity to consider how best to utilise the skills of all our NEDs to ensure the Board is as effective as possible.

5. I am pleased to report we had a good response to our advertisement for the CEO position when Sandie completes her time with us. Philippa and I carried out the shortlisting and have recommended five candidates to go through to interview on 16<sup>th</sup> December. The interview panel will be Philippa, myself, Jonathan Wells (Independent/former Healthwatch NED) and Jyoti Atri (Director of Public Health/ICS). We will be supported by Sandie. We are hoping to be able to make an appointment before Christmas to allow for notice periods to be observed and a proper handover with Sandie.
6. I have resumed attending ICS Board and Development meetings, ABU Development meeting and Health and Wellbeing Board meetings. I have also met with Dorothy Gregson, ICB NED to further cement relationships with Healthwatch.
7. I recently met with Steve Barnett, Chair NWAFT to discuss issues raised with us by patients particularly regarding ambulance waiting times and A&E delays.
8. I have also attended a number of Chair training events run by Healthwatch England.

## **Action required by the Board**

9. The Board is asked to:
  - Note the contents of this report.

## **Author**

Stewart Francis, Chair

14 December 2022

## Appendix 1

### Meetings attended by the Chair from 11<sup>th</sup> October to 14<sup>th</sup> December 2022

Meeting	Date
Candidate re HW NED position - phone	11 <sup>th</sup> October
John O'Brein, Chair ICB - 1 to 1	21 <sup>st</sup> October
Debbie Sorkin, Leadership Centre - ICB Board Development - 1 to 1	24 <sup>th</sup> October
HW Health and Care Forums Development meeting - Chairs + Caroline Tyrrell-Jones	28 <sup>th</sup> October
HW CEO - 1 to 1	31 <sup>st</sup> October
HW NED Appraisals planning meeting - Johnny Hebron + CEO	31 <sup>st</sup> October
Mark Jackson, Azets - New auditors	1 <sup>st</sup> November
Candidate re HW NED position - phone	2 <sup>nd</sup> November
ICB Development session	4 <sup>th</sup> November
Candidate re HW NED position - phone	8 <sup>th</sup> November
HW Board Development meeting	9 <sup>th</sup> November
ICB meeting	11 <sup>th</sup> November
HWE - Healthwatch Week sessions x 2	15 <sup>th</sup> November
ABU Development meeting	16 <sup>th</sup> November
HWE - Healthwatch Week sessions x 2	16 <sup>th</sup> November
HWE - Healthwatch Week sessions x 2	17 <sup>th</sup> November
Dorothy Gregson, ICB NED - 1 to	18 <sup>th</sup> November

Steve Barnett, Chair NWAFT - ! to 1	21 <sup>st</sup> November
NED Interview preparation - Deputy Chair + CEO	21 <sup>st</sup> November
NED interview - Deputy Chair + CEO	23 <sup>rd</sup> November
HW Peterborough Health and Care Forum	24 <sup>th</sup> November
HWE Chairs Webinar - Board motivation	24 <sup>th</sup> November
Health event at Peterborough United - visiting HW stand and others.	30 <sup>th</sup> November
HWE Chairs Webinar - Appraisals	1 <sup>st</sup> December
PCR FM interview	6 <sup>th</sup> December
Candidate re HW NED position	6 <sup>th</sup> December
HW General Purposes Committee	7 <sup>th</sup> December
Candidate re HW CEO position - phone	7 <sup>th</sup> December
Paul Gould - New HW comms manager	8 <sup>th</sup> December
Candidate re HW NED position	9 <sup>th</sup> December
ABU Development meeting	14 <sup>th</sup> December